



ST. ANN'S COLLEGE FOR WOMEN

(Affiliated to Acharya Nagarjuna University,
Recognized Under Section 2(f) of UGC Act 1956-New Delhi)
Amaravathi Road, Gorantla, Guntur – 522034 (A.P)

Email: st_anns_coll@yahoo.co.in Website: www.stannscollegeforwomen.org

Criterion - V

Metric – 5.1.4



Criterion – V

5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

Grievance Redressal Cell

Guntur
3-7-22

From
III Bsc
MBBT

To:

The Principal
St. Ann's college for women
Gorantla Guntur

Subject: Request to purchase a water cooler

Respected sister,

We request you to approve a water cooler for our college as it is needed most. Therefore, a new water cooler is required for the students and staff

Thanking you sister

Your's obediently

IIIrd BSC

Branch to
Gorantla and Pedduru
cell

Y203158039

Y203158051
P. Kyathrin



Do L. RA

PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 034





ST. ANN'S COLLEGE FOR WOMEN

(A Catholic Christian Minority Institution Affiliated to Acharya Nagarjuna University)
(Recognized the College Under Section 2(f) of the UGC Act. 1956 - New Delhi)

AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034. A.P.

GRIEVANCE AND REDRESSAL CELL

Date: 04-07-2022

NOTICE

All the members of the grievance and redressal Cell are hereby informed to attend a meeting at the Principal's Room on 07-07-2022 at 3:00PM without fail.

AGENDA

1. To take cognizance of the grievances received from students
2. To discuss and evaluate the nature of the grievance
3. To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
4. Any other item with the Permission of the chair Person.

Convener

K.V. Jayalaxmi

Dr. S. Fatima R

Principal

St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Members:

1. Mrs. K. Vidyadhari
2. Mrs. B. Ranjitha

KV
RN



St. Ann's College For Women, Gorantla, Guntur

Grievance and Redressal Cell

Minutes of the meeting

Date:- 07-07-2022

The minutes of the meeting of Grievance and Redressal Cell was held on 07-07-2022 at 3:00 PM in the Conference Hall.

- It is unanimously resolved that the Principal and Correspondent order Administration department to provide water coolers for students.
- It is resolved to purchase two water coolers to the students.

Members Present:

1. Dr. Dr. Fatima Rani P - Dr. Dr. Fatima Rani P

Mrs. K. Nidyaadharani - K. Nidyaadharani

Mrs. B. Rajitha - B. Rajitha

Dr. Dr. Fatima Rani P

PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 034



30/7/2022

Guntur.

To,
The Principal
ST-ANN'S College For women.
Gorantla.
Guntur.

Sub: Requesting For Attendance

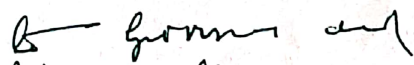
Respected Sister.

I am writing this letter on behalf of all the cultural Competition Participants at Hindu College. we have different Competitions from 01/8/2022 to 06/08/2022 at Hindu College, Guntur. So please grant us Attendance at those days.

Thanking you.

your's Faithfully.

All the cultural
Competition Participant

Forwarded to  forms and
return call.





PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 034



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AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034. A.P.

GRIEVANCE AND REDRESSAL CELL

Date: 30-07-2022

NOTICE

All the members of the grievance and redressal Cell are hereby informed to attend a meeting at the Principal's Room on 02-08-2022 at 3:00PM without fail.

AGENDA

1. To take cognizance of the grievances received from students
2. To discuss and evaluate the nature of the grievance
3. To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
4. Any other item with the Permission of the chair Person.

Convener

K. Vidyadhari

Dr. B. Felicitas

Principal

St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Members:

1. Mrs. K. Vidyadhari - *(K)*
2. Mrs. B. Ranjitha - *B. Ranjitha*



St. Ann's College For women, Gorantla, Guntur

Grievance and Redressal Cell.

Minutes of the meeting.

Date:- 02-08-2022

The minutes of the meeting of Grievance and Redressal cell was held on 02-08-2022 at 2:00 pm in the Conference Hall.

- It is resolved to grant permission for attending inter Collegiate cultural competitions
- It is resolved to give attendance for the students who are participating for inter Collegiate cultural events.

Members Present.

1. Dr. Sr. Fatima Rani. P Dr. S. Fatima Rani
2. Mrs K. Vidyadharani - ~~Vidyadharani~~
3. Mrs. B. Ranjitha. - B. Ranjitha



Dr. S. Fatima Rani

PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 034

GRIEVANCE REDRESSAL CELL
ANNUAL REPORT
ACADEMIC YEAR 2022-2023

S.No	Date	Grievance Nature	Resolved Action Taken	Average Time For Redressal In No. of Days	Signature of Student
1.	3-7-2022	Purchase of water cooler	Purchased Water cooler	4 days	K. Lakshmi Priya
2.	30-7-2022	Attending Cultural Competitions	Given Attendance	1 day	SD Suhana
3.	17-10-2023	NCC camp	Given Attendance	1 day	K. Bhavana

D.S. Fatima Huss
PRINCIPAL
Signature of the Principal
St. Ann's College for Women
GORANTLA, GUNTUR-522 034



Guntur

29/2/21

FROM

Mrs B. COM & B.Sc

TO

THE PRINCIPAL

ST. ANN'S COLLEGE FOR WOMEN
GORANTLA, GUNTUR

SUBJECT: Request to provide new
books according to received
syllabus.

Respected sister

I am writing this letter to request
you to kindly issue new books
from the college according to received
syllabus.

Thanking you sister.

Yours obediently

Mrs B. COM & B.Sc



Forwarded to Governor
and District all

D.A.

PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Y19215802

K. Gyathi

Y19315801

M. Padimala

Y19315803

A. Seisiva



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AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034. A.P.

GRIEVANCE AND REDRESSAL CELL

Date: 30-07-2021

NOTICE

All the members of the Grievance and Redressal Cell are hereby informed to attend a meeting at the Principal's Room on 02-08-2021 at 3:00PM without fail.

AGENDA

1. To take cognizance of the grievances received from students
2. To discuss and evaluate the nature of the grievance
3. To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
4. Any other item with the Permission of the chair Person.

K. Vidyadhari
Convener

D. S. Fatima Khan
Principal
St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Members:

1. Mrs. K. Vidyadhari — *KV*
2. Mrs. B. Ranjitha — *B. Ranjitha*



St. Ann's College For women. Gorantla, Guntur

Grievance and Redressal Cell

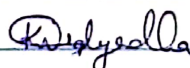
Minutes of the meeting

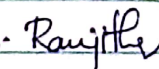
Date: - 02-08-2021


The minutes of the meeting of Grievance and redressal Cell was held on 02-08-2021 at 3:00 PM in the Principal Room.

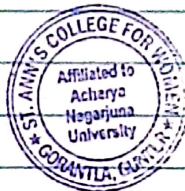
- It is resolved to instruct all the HOD'S to Prepare books indent according to the changed syllabus.
- It is unanimously resolved that the Principal and correspondent to instruct librarian to purchase new and Relevant books and make it accessible in the library.

Members Present.

Mrs. K. Vidyadhari - 

Mrs. B. Ranjitha - 

Dr. S. Fatima Khan 



Dr. S. Fatima Khan
PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Guntur,
20/8/21

From:

BSC & B.COM.

To :-

St. Ann's College for Women

Principle.

Gorantla, Guntur.

Sub :- Requesting to COVID-19 Vaccination
at Our college

Respected Sister,

We are from BSc & B.Com writing
this application to requesting for a COVID-19
Vaccination at Our college, so that all our
Staff & Students may protect by deadly
diseases and infections. We are kindly
requesting you to this COVID-19 Vaccination
to the Staff & Students.

Thanking you Sister

Your's Obediently :-

[Signature]
PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 034



Y203158064
D. Sri Lakshmi
Y182158007

Ch. Kateswaramma

Y182158014
G. Priyanka
Y192158050
S. Nithitha



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AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034. A.P.

GRIEVANCE AND REDRESSAL CELL

Date: 21-08-2021

NOTICE

All the members of the grievance and redressal Cell are hereby informed to attend a meeting at the Principal's Room on 24-08-2021 at 3:00PM without fail.

Venue: Conference room

AGENDA

1. To take cognizance of the grievances received from students
2. To discuss and evaluate the nature of the grievance
3. To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
4. Any other item with the Permission of the chair Person.

K. Vidyadhari
Convener

D. S. Fatima
Principal
St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Members:

1. Mrs. K. Vidyadhari — *K. Vidyadhari*
2. Mrs. B. Ranjitha — *B. Ranjitha*



St. Ann's College for women, Gorantla, Guntur.

Grievance and Redressal Cell

Minutes of the meeting.

Date:- 24-08-2021

The minutes of the meeting of Grievance and Redressal Cell was held on 24-08-21 at 3:00 PM in the Conference Hall.

- It is unanimously resolved that the Principal and Correspondent has taken decision to arrange COVID-19 Vaccination Camp at our College.
- It is resolved to consult Sachivalayam officers for arranging COVID-19 Vaccination Centre.

Members Present.

Mrs. K. Vidyadhari - *K. Vidyadhari*

Mrs. B. Ranjitha - *B. Ranjitha*

Dr. S. Fatima Rani - *Dr. S. Fatima Rani*



Dr. S. Fatima Rani
PRINCIPAL *24/8/21.*
St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Guntur,
15-11-2021

From
D B.com [com].

To
The principle
St. Ann's college for women
Gorantla, Guntur.

Subject :- Requesting to provide new books
for the changed syllabus.

Respected Sister

I am writing this letter to requesting
you kindly provide new books from the
college library. According to change
syllabus (20-21) academic year.

Thanking you sister

Yours obediently.



Forwarded to
Principal and Librarian etc

4207158027

M. Punyavathi

Dojo
PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 034



ST. ANN'S COLLEGE FOR WOMEN

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AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034. A.P.

GRIEVANCE AND REDRESSAL CELL

Date: 16-11-2021

NOTICE

All the members of the grievance and redressal Cell are hereby informed to attend a meeting at the Principal's Room on 19-11-2021 at 3:00PM without fail.

AGENDA

1. To take cognizance of the grievances received from students
2. To discuss and evaluate the nature of the grievance
3. To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
4. Any other item with the Permission of the chair Person.

Convener

Dr. Dr. Fatima Rana
Principal
St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Members:

1. Mrs. K. Vidyadhari - *KV*
2. Mrs. B. Ranjitha - *B. Ranjitha*



St. Ann's College for women Gorantla, Guntur

Grievance and Redressal Cell

Minutes of the meeting

Date:- 19-11-2021

The minutes of the meeting of Grievance and Redressal cell was held at Principal Room on 19-11-2021 at 3:00 pm.

- It is Resolved to make available All the books in the library according to changed Syllabus.
- It is unanimously resolved that the Principal and Correspondent instructed Librarian to make available all the books in the library according to the changed Syllabus.

Members Present.

Miss. K. Vidyaadhasi - ~~K. Vidyaadhasi~~

Miss. B. Ranjitha - B. Ranjitha
Do. L. Felina Pers - Do L



Do. L. Felina Pers
19/11/2021

PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR-522 034

GRIEVENCE REDRESSAL CELL

ANNUAL REPORT

ACADEMIC YEAR 2021-2022

S.No	Date	Grievance Nature	Resolved Action Taken	Average Tim For Redressal In No. of Days	Signature of Student
1.	29-7-2021	New Books	Purchased Books	10days	K. Snyathi
2.	20-8-2021	Covid-19 Vaccination centre	Arranged COVID-19 Vaccination Centre	3days	D.Sri Lakshmi
2.	15-11-21	New Books	Purchased Books	7days	M. Punya vathi



Dr. Sr. F. L. Renu

Signature ~~Principal~~ Principal
St. Ann's College for Women
GORANTLA, GUNTUR-522 034

GRIEVENCE REDRESSAL CELL
ANNUAL REPORT
ACADEMIC YEAR 2020-2021

S.No	Date	Grievance Nature	Resolved Action Taken	Average Time For Redressal In No. of Days
1.		No Complaints were received due to Pandemic situation		

Dr. S. Folomee Ravi
Signature of the Principal
St. Ann's College for Women
GORANTLA, GUNTUR-522 034





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AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034. A.P.

GRIEVANCE AND REDRESSAL CELL

Date: 28-11-2019

The following members are nominated by the Principal for Grievance and Redressal Cell from the academic year 2019-2020 on words.

Members:

1. Mrs. K. Vidyadhari - *(Signature)*
2. Mrs. B. Ranjitha - *B. Ranjitha*

Dr. S. Fatima Raus

PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 034.



Guntur
20/7/20

From,

II B.Com (Res)

To.,

Principle Sister

St. Ann's College for women

Gorantla, Guntur

Sub:- to request for extra fans

in Class room

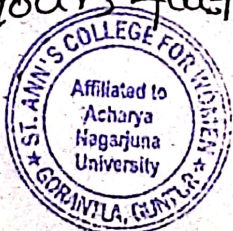
Respected Sister,

with due respect, we are from

II Bcom (Res) am writing this application to
bring to your notice to extra fans in class
room your good self is requested to
kindly send a technician to fix extra
fans in class room.

Thanking you Sister,
Forwarded to your presence and
Respectful cell.

Yours faithfully



[Signature]

PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Y187158021

K. Vennela

Y1817158011

G. Akhila



ST. ANN'S COLLEGE FOR WOMEN

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AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034. A.P.

GRIEVANCE AND REDRESSAL CELL

Date: 21.07.2020

NOTICE

All the members of the grievance and redressal cell are hereby informed to attend a meeting at the Principal Room on 23-07-2020 at 2:00PM without fail.

AGENDA

1. To take cognizance of the grievances received from students.
2. To discuss and evaluate the nature of the grievance.
3. To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
4. Any other item with the Permission of the chair Person.

K. Vidyadhari
Convenor

D. S. Fatima Rana
Principal

St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Members.

1. Mrs. K. Vidyadhari - *K.V.*
2. Mrs. B. Ranjitha - *B. Ranjitha*



St. Ann's College for women, Gorantla, Guntur.

Grievance and Redressal Cell.

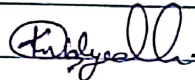
Minutes of the meeting.


Date:- 23-07-2020


The minutes of the meeting of Grievance and Redressal cell was held on 23-07-2020 at 3:00 Pm in the Conference hall.

- It is unanimously resolved that the Principal and correspondent instructed Administration department to Provide Fans.
- It is resolved to Provide Extra ceiling fans in the class rooms and in the Laboratories.

Members Present

Mrs. J. Vidyadharani - 

Mrs. B. Rajitha. - 

D.S. Fatima Rani 



D.S. Fatima Rani

PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Guntur

6/8/20

From:

U B. Com

TO

The Principal sister,
St Ann's college for women,
Gorantla, Guntur.

Sub: To solve the water problem in the
Washrooms.

Respected sister,

With due respect, I would like to
ask you to look in the problem of water in
the Bathrooms. According to our observations,
often washrooms are not cleaned and even
the water taps are leaking resulting the
wastage of water.

So, kindly inform the concerned persons
to work on it as soon as possible.

Thanking you

Forwarded to your yours faithfully,
and Request all
students.

Do. E. R. R.

PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 034

4182158089

Y. Jayasri

4182158035

T. Alaga pravalika.





ST. ANN'S COLLEGE FOR WOMEN

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AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034. A.P.

GRIEVANCE AND REDRESSAL CELL

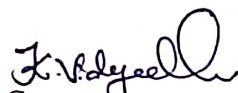
Date: 08.08.2020

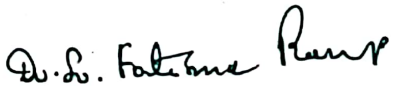
NOTICE

All the members of the Grievance and Redressal cell are hereby informed to attend a meeting at the Principal's Room on 11-08-2020 at 11:00AM without fail.

AGENDA

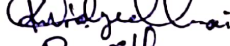
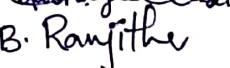
1. To take cognizance of the grievances received from students.
2. To discuss and evaluate the nature of the grievance.
3. To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
4. Any other item with the Permission of the chair Person.


Convener


Principal

St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Members:

1. Mrs. K. Vidyadhari - 
2. Mrs. B. Ranjitha - 



St. Ann's College for Women, Gorantla, Guntur.

Grievance and Redressal Cell.

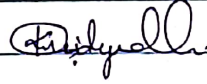
Minutes of the meeting.

Date:- 11-08-2020


The minutes of the meeting of Grievance and Redressal Cell was held on 11-08-2020 at 2:00 PM in the Principal's Room.

- The water Problem issue was brought to the notice of Principal and correspondent of the College which is resolved to instruct Administration department to take immediate action.
- It is resolved to clear the water Problems in washrooms as a matter of mandatory Sanitation.

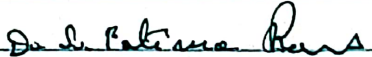
Members Present

Mrs. K. Vidyadhar - 

Mrs. B. Ranjitha - B. Ranjitha

Dr. B. Fatima Hussain - 





PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522-034

27-08-20
Guntur

From :-

II BSC (Mscs)

To :-

Principle sister

St. Ann's college for women

Gorantla, Guntur.

Sub :- Library Book Extension

Respected sister,

with due respect, we are from II BSC (Mscs) writing this application to bring to your notice to "Library Book Extension". Your good self is requested to kindly send a library books.

Thanking you sister.

Your's faithfully :-

Friend to
Group & Redundant SK. Basee Hamveen
Jhanu.



Dr. S. P. S. Reddy

PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR-522 034



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AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034. A.P.

GRIEVANCE AND REDRESSAL CELL

Date: 28.08.2020

NOTICE

All the members of the Grievance and Redressal Cell are hereby informed to attend a meeting at the Principal's Room on 31-08-2020 at 2:00PM without fail.

AGENDA

1. To take cognizance of the grievances received from students
2. To discuss and evaluate the nature of the grievance
3. To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
4. Any other item with the Permission of the chair Person.

J. V. Vidyadhari
Convener

Dr. S. Fatima Khan
Principal

St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Members:

1. Mrs. K. Vidyadhari - *KV*
2. Mrs. B. Ranjitha - *B. Ranjitha*



ST. ANNS COLLEGE FOR WOMEN. Gorantla, Guntur.

Grievance and Redressal Cell.

Minutes of the meeting.

Date:- 31-08-2020

The minutes of the meeting of Grievance and Redressal cell was held on 31-08-2020 at 2:00 PM in the Principal Room.

- It is unanimously resolved that the Principal and correspondent instructed Librarian to extend library books duration.
- It is resolved to extend the due dates of the library books in the library cards.

Members Present.

Miss. K. Vidyadharani - *K. Vidyadharani*

Miss. B. Ranjitha - B. Ranjitha

Dr. S. Fatima Rameen - *S. Fatima Rameen*



Dr. S. Fatima Rameen
PRINCIPAL 31/8/20

St. Ann's College for Women
GORANTLA, GUNTUR-522 034

GRIEVENCE REDRESSAL CELL
ANNUAL REPORT
ACADEMIC YEAR 2019-2020

S.No	Date	Grievance Nature	Resolved Action Taken	Average Time For Redressal In No. of Days	Signature of Student
1.	20-7-2020	Extra Fans	Provided Fans	4 days	K. Venkata
2.	6-8-2020	Water problem in the Wash rooms	Cleared the Problem	2 days	Y. Jaya Sri
3.	27-8-2020	Library Books	Extended time	3 days	Sk. Bajee Hamreen



Dr. S. Fotima Rana

Signature of the Principal
PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR-522 034



ST. ANN'S COLLEGE FOR WOMEN

(A Catholic Christian Minority Institution Affiliated to Acharya Nagarjuna University)
(Recognized the College Under Section 2(f) of the UGC Act. 1956 - New Delhi)

AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034. A.P.

GRIEVANCE AND REDRESSAL CELL

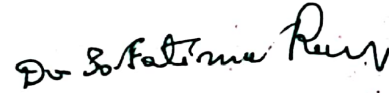
Date: 16-07-2018

The following members are nominated by the Principal for Grievance and Redressal Cell from the academic year 2018-2019 on words.

Members:

1. Mrs. K. Vidyadhari
2. Mrs. D. Swarna Charani Rai

- 
- 



Principal

St. Ann's College for Women
GORANTLA, GUNTUR-522 034



From
II BSC
CIBBT

18/7/18,
GUNTUR.

To St Ann's College for women
Principal
Gorantla, Guntur

Sub: Requesting to Repair the Leakage of pipes in the campus

Respected Sir,

We are from II BSC. I'm writing
this application to bring to your notice to repair the pipes
your self is required to kindly send a plumber
to repair the pipes

Thank you
yours faithfully



Forward
to Provener & Robert J. Keziya Rani
cell

Do-8/11
PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 034

4173158039

B. Vijaya Rani

4173158016



ST. ANN'S COLLEGE FOR WOMEN

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GRIEVANCE AND REDRESSAL CELL

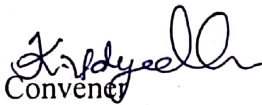
Date: 19.07.2018

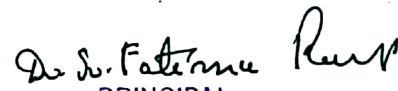
NOTICE

All the members of the Grievance Redressal Cell are hereby informed to attend a meeting at the Principals Room on 21-07-2018 at 3:00PM without fail.

AGENDA



1. To take cognizance of the grievances received from students
2. To discuss and evaluate the nature of the grievance
3. To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
4. Any other item with the Permission of the chair Person.


Convener


PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Members:

1. Mrs. K. Vidyadhari
2. Mrs. D. Swarna Charini Rai

- 
- 



St. Ann's College for women, Gorantla, Guntur.

Grievance and Redressal Cell.

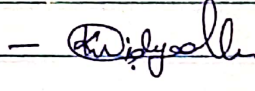


Minutes of the Meeting.

Date :- 21-07-2018

The meeting of the Grievance and Redressal cell was held on 21-07-2018 at 3:00 PM in the Principal Room.

- It is unanimously resolved that the Principal and Correspondent instructed Administrative Staff to take necessary action.
- It is resolved to call Plumber for checking any leakages in the pipes and to repairs.

Members Present.

1. Mrs. K. Vidyadharani - 
2. Mrs. D. Swarna Barani Rai. - 
3. Dr. S. Padma Rani - 

Dr. S. Padma Rani



PRINCIPAL
St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Guntur,
9/8/18

From :-

II BSc.

To:-

Principal sister

St. Ann's College for Women.

Gorantla, Guntur.

Sub:- To Request for preparing of fans

Respected sister,

With due respect, we are from II BSc,
am writing this application to bring to your notice
to repair the fan. Your good self. is requested
to kindly send a technician to repair the faculty fan

Thanking you sister

Yours faithfully,



4173158166

B. Siva.

4173158179

D. Bhumika

4173158186

G. Chamarthi.

Forwarded to grievances
and redressal cell
Dr. P. Srinivas Kumar
PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522 034



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AMARAVATHI ROAD, GORANTLA, GUNTUR - 522 034. A.P.

GRIEVANCE AND REDRESSAL CELL

Date: 10.08.2018


NOTICE

All the members of the Grievance and Redressal cell are hereby informed to attend a meeting at the Principal's Room on 13-08-2018 at 3:00 PM without fail.

AGENDA



1. To take cognizance of the grievances received from students
2. To discuss and evaluate the nature of the grievance
3. To discuss and approve the methods of redressal and appropriate action to be taken in the matter.
4. Any other item with the Permission of the chair Person.


Convener


Principal

St. Ann's College for Women
GORANTLA, GUNTUR-522 034

Members:

1. Mrs. K. Vidyadhari - 
2. Mrs. D. Swarna Charini Rai - 

ST. ANNA'S COLLEGE FOR WOMEN, GORANTLA, GUNTUR.

GRIEVANCE AND REDRESSAL CELL.

MINUTES OF THE MEETING.

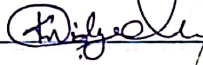
Date: - 13-08-2018

The Minutes of the meeting of Grievance and Redressal cell was held on 13-08-2018 at 1:00 PM in the Conference Hall.

- It is unanimously resolved that the Principal and Correspondent instructed Physical Director to arrange necessary Equipment.
- It is resolved to order the College Electrician to repair fans.

Members Present.

Mrs. K. Vidyaadbari

- 

Ms. D. Swarna Chasani Rai

- 

Dr. S. Fatima Raza

Dr. S. Fatima Raza

Dr. S. Fatima Raza

13/8/2018

PRINCIPAL

St. Ann's College for Women
GORANTLA, GUNTUR-522-034



GRIEVENCE REDRESSAL CELL
ANNUAL REPORT
ACADEMIC YEAR 2018-2019

The Institution has a transparent mechanism for timely redressal of student Grievances .

S.No	Date	Grievance Nature	Resolved Action Taken	Average Time For Redressal In No. of Days	Signature of Student
1.	18-7-18	Pipes Leakage	Repaired Leakages in pipes	4 days	B.Vijaya Rani
2.	30-7-18	Sports equipment	Provided equipment	10days	T. Hanasa



Dr. S. Falak
Signature of the Principal
St. Ann's College for Women
GORANTLA, GUNTUR-522 034